

**REGISTRAR OF CORPORATIONS**  
**Department of Commerce**  
**registrar.reyes@commerce.gov.mp**  
**Telephone No: (670) 664-8024**

**CHECK LIST – DOMESTIC CORPORATION**

Name of Corporation: \_\_\_\_\_

Date Received: \_\_\_\_\_ Payment Receipt No.: \_\_\_\_\_

**ADDRESS:**

Completed documents to be sent to: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone Number: \_\_\_\_\_ Submitted by: \_\_\_\_\_



**ARTICLES OF INCORPORATION:**

1. \_\_\_\_\_ **a. Original and Two Copies**  
\_\_\_\_\_ **b. Fees: Articles of Incorporation \$112.50**  
\_\_\_\_\_ **Bylaws \$37.50 Consent of the Registered Agent \$37.50**
2. \_\_\_\_\_ Name of Corporation: must satisfies the requirement of 4 CMC § 4321;  
Must contain the word “corporation”, “incorporated”, “company”, or  
“limited”, or the abbreviations
3. \_\_\_\_\_ Number of shares that the corporation is authorized to issue;
4. \_\_\_\_\_ the mailing address and the physical location of the corporation’s initial  
registered office;
5. \_\_\_\_\_ the name and address of the initial agent at that office;  
(The consent of the Registered Agent must be attached to the Articles of  
Incorporation)
6. \_\_\_\_\_ the name and address of each incorporator(s);
7. \_\_\_\_\_ The Article of Incorporation must be signed and dated.
8. \_\_\_\_\_ Please always provide **Identification of OFFICERS** and a map location  
Of the office

The Articles of incorporation **MAY** set forth:

- a. \_\_\_\_\_ the purpose or purposes for which the corporation is organized
- b. \_\_\_\_\_ managing the business and regulating the affairs of the corporation;
- c. \_\_\_\_\_ Defining, limiting, and regulating the powers of the corporation, its  
Board of directors, and shareholders;
- d. \_\_\_\_\_ a par value for authorized shares or classes of shares;
- e. \_\_\_\_\_ the imposition of personal liability on shareholders for the debts of the  
Corporation to a specific extent and upon specific conditions; and
- f. \_\_\_\_\_ any provision that under this part are required or permitted to be set  
forth in the bylaws;
- g. \_\_\_\_\_ The Articles of incorporation need not set forth any of the corporate  
powers enumerated in this part.