

## REQUIREMENTS FOR FILING A FOREIGN CORPORATION

A Foreign Corporation who will undertake to do or carry on a business in the Commonwealth of the Northern Mariana Islands must file with the Registrar of Corporations the following documents:

1. Application for Certificate of Authority signed by a director or officer of the corporation;
2. A Signed Registered Agent Consent Form must be attached to the Application for Certificate of Authority (Registered Agent for Service of Process Must be a Person or Company residing in the Commonwealth with a mailing address); **filing fee of \$37.50 payable to CNMI Treasurer.**
3. A copy of the **Articles of Incorporation/Organization**, as amended to date must be attached;
4. A copy of the **Bylaws/Operating Agreement**, as amended to date must be attached;
5. **Certificate of Good Standing/Existence** issued by the proper office where the corporation was organized, must be attached;
6. **Filing Fee of \$187.50 for Certificate of Authority. Must attach a check made payable to the CNMI Treasurer.** (Receipt of payment or the check payment must be also attached.);
7. All of the above **MUST** be submitted in **TRIPLICATE SETS** to the Registrar of Corporations: 1-original and 2-copies;
8. Further information on foreign corporation registration may be obtained from the Registrar of Corporations Office, Department of Commerce, 1<sup>st</sup> Floor, P.O. Box 5795 CHRB, Saipan, MP 96950

A CERTIFICATE OF AUTHORITY WILL BE ISSUED UPON COMPLIANCE OF THE ABOVE REQUIREMENTS.