

REQUIREMENTS FOR FILING A FOREIGN NON-PROFIT CORPORATION

A Foreign Non-Profit Corporation who will undertake to do or carry-on non-profit business in the Commonwealth of the Northern Mariana Islands must file with the Registrar of Corporations the following documents:

1. Application for Certificate of Authority signed by a director or officer of the corporation;
2. A copy of the **Articles/Charter of Incorporation**, as amended to date must be attached;
3. A copy of the **Bylaws**, as amended to date must be attached;
4. **Certificate of Good Standing/Existence** issued by the proper office where the corporation was organized, must be attached;
5. **Filing Fee of \$22.50 for Certificate of Authority. Must attach a check made payable to the CNMI Treasurer.** (Receipt of payment or the check payment must be also attached.);
6. All of the above **MUST** be submitted in **TRIPLICATE SETS** to the Registrar of Corporations: 1-original and 2-copies;
7. Further information on foreign corporation registration may be obtained from the Registrar of Corporations Office, Department of Commerce, 1st Floor, P.O. Box 5795 CHRB, Saipan, MP 96950

(NOTE: LOCAL AGENT for service of process must be a person or company residing within the Commonwealth of the Northern Marianas with a mailing address)

A CERTIFICATE OF AUTHORITY WILL BE ISSUED UPON COMPLIANCE OF THE ABOVE REQUIREMENTS.